

Download Your Contract note and CREST Transfer Form

Please go to <https://dealing.linksharedeal.com/>

Click “Buy/Sell Shares” this is located at the top right hand corner of the web page

You will be required to fill in your registered account details

When you are asked “Are you wanting to buy/sell shares?” please select “No”

You will now be able to download the required forms:

- Contract Note
- CREST Transfer Form (CTF) with guidance notes

Please ensure you download both forms as a PDF

The Crest Transfer Form will need to be signed and returned to us with required Certificate(s) for the trade

Please post to our Leeds office: Link Group, Central Square, 29 Wellington Street, Leeds, LS1 4DL, no department name is required.

Sale proceeds will be sent promptly and as soon as practicable after we have received the settlement proceeds from our broker, provided we have received all the relevant documents to settle the trade.

We normally pay out sale proceeds by cheque. If you wish to receive your sale proceeds by bank transfer, complete the bank account details on the CTF guidance notes and return with the CTF and certificate(s).

If you have requested a CHAPS payment (£25 FEE) please allow up 2 to 3 working days after receipt of your documents and settlement of the trade.